

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: May 9, 2022 Location: Virtually

Presiding: Barbara Venditto

Agenda Item		Discussion & Actions Taken	Follow-up Action
I.	Welcome and Introductions	The meeting was called to order at approximately 10:00 a.m. All parties either introduced themselves, or were introduced, including those on GoToWebinar.	
II.	Minutes	Vote on minutes from March 2022 was tabled until the meeting in June.	<i>Barbara Wheeler to have March and May minutes available for voting in June.</i>
III.	Review of Old Business	<ul style="list-style-type: none"> Recap of GAPS Meeting- Barbara Wheeler spoke about the meeting that was held in April to potentially make changes to the process. She spoke about the overall consensus not to make changes at this time. She also spoke about the option of Landlord Identified Housing that has been in place. Landlords who contact any organization with available rentals are to be encouraged to contact Amber Tucker so we can attempt to match people on the list with landlord needs. She spoke about the need for participants to be made aware of the programs and its requirements. She also spoke about how Mid Florida Homeless Coalition is waiting on answers as to the status of the ESG-CV funding and how those will be handled based upon whether an extension is granted or not. Much discussion followed. Referral Cards- Barbara W. spoke about how the numbers are increasing in both the number of calls and the numbers of those who are being identified as homeless. CAS Call Weekly Meeting- Kristy Jocelyn spoke about the lack of requests for referrals recently, but that agencies are attending the calls and staffing cases. Housing Case Conference Standing Call Update- Amber Tucker spoke about how the meetings are helping to facilitate better relationships between the agencies and the Continuum of Care. 	
IV.	New Business	<ul style="list-style-type: none"> CAS Manual Review- Barbara W. reported that she was encouraged by the in-person meeting that occurred in April. She reported that she felt the review of the manual should take place in person. She opened the floor up for suggestions on where to meet. The Salvation Army of Lake and Sumter offered their facility in Leesburg. A poll was conducted, with 83 percent of attendees voting. The results showed that 70 percent of the voters were willing to travel to Lake County for meetings. Another poll was launched and 83 percent of attendees voted. The results showed that 100 percent of the voters were willing to travel to Citrus County. Barbara Venditto stated she would begin to work on finding a suitable location to begin holding in-person meetings with virtual as an option for those who cannot attend in person. 	<i>Barbara Venditto to locate location to hold in-person meetings</i>

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		<ul style="list-style-type: none"> CAS Evaluation Update- not discussed at this time. 	
V.	Other Business & Announcements	<ul style="list-style-type: none"> Barbara W. brought up for discussion the feasibility of multiple users under one log in for our HMI system. This is not the standard practice, but an exception can be made by the HMIS facilitator and has been made for some organizations. Another agency has come forward asking for the same exception, and Barbara W. wanted to get the Continuum of Care’s opinions on this. Discussion occurred regarding process and procedures, training certifications, and if these should be required before an agency can be allowed to enter into HMIS. Much discussion followed. A poll was conducted and 83 percent of the attendees voted. The results showed that 90 percent of the votes were for any agency users entering into HMIS be required to complete HIPAA and Security Training. <p>Motion: A motion was made to modify MFIN Policy 402 - User Training - to include DCF HIPAA and Security Training for all MFIN Users. Certificates of the DCF training to be provided to the MFIN Administrator prior to MFIN training and issuance of a user license.</p> <p>Motion by: Alicia Harrison Second by: Jess Ebert Approved: Unanimously</p> <ul style="list-style-type: none"> Kristy J. reported on the current status of the Trainings offered by Mid Florida Homeless Coalition. She reported that the Trauma Informed Care/VISPDAT Training is now available online. She reported that the CAS Training needs to be rerecorded before it will be available online. 	
VI.	Next Meeting	The next meeting will be Monday, June 13th, 2022, 10:00 a.m. virtually until further notice	
VII.	Adjournment	<p>Motion: A motion was made to adjourn the meeting at approximately 10:43 a.m. Motion by: Alicia Harrison Seconded by: Carolyn Phillips Approved: Unanimously</p>	

Respectfully submitted by: Kristy Jocelyn

Barbara Venditto, Chair _____

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Attend	Members - Organization, Name	Guests
	Adventist Health System, Melissa Simmes	Linda Mobley, Board Member
	LifeStream, Open Door, Deborah Flaherty	
	Citrus Abuse Shelter Assoc. (CASA),	
	Hernando County Health & Human Services, Veda Ramirez	
X	Dawn Center, Barbara Venditto	
X	Department of Children & Family Services, Carolyn Phillips	
	Hope with a Purpose, Pandora Jackson	
	People Helping People, Becky Burton	
	Lake County Housing, Maria Granado	
X	Catholic Charities DOSP, Daniel Husband	
X	Mid Florida Homeless Coalition, Barbara Wheeler, Amber Tucker & Kristy Jocelyn	
X	Saint Vincent de Paul CARES, Lorenzo Lockett & Diana Gibbs	
X	Lutheran Services Foundation, Paul Tarnowski & Debra Moody	
X	United Way of Citrus County, Jess Ebert	
	Veteran Affairs (Orlando), Judith Rivera	
X	The Salvation Army Lake & Sumter, Alicia Harrison & Twila Dyou	
X	Citrus County Sheriff's Office, Sharon Washington & Sierra Fountain	
	DayStar Life Center of Citrus, Beverly Isabelle	
	Citrus County Housing, Heather Roberson	
	Come As You Are Ministries, Joanne Knight	
	Veteran Affairs, Gainesville, Lisa Feagin	
X	Veteran Affairs, Tampa, Kendra Brown	
	United Way of Lake & Sumter Counties, Nishika Stafford, Monica Woffard	
	The Hope Center, Vanessa Salguera	