

Mid Florida Homeless Coalition, Inc., Governing Board Meeting

Meeting Minutes: May 27, 2022

Location: The Salvation Army of Lake & Sumter County & Virtual Meeting via GoToMeeting or Call-in Feature

Presiding: Melissa Simmes

Agenda Items		Discussion & Actions Taken	Follow-up
1.	Call to Order	Melissa Simmes called the meeting to order at approximately 10:18 a.m.	
2.	Roll Call	Barbara Wheeler conducted the roll call and announced a quorum was present	
3.	Minutes	<p>Minutes from the April 22, 2021 Governing Board meeting were presented.</p> <p>Motion: A motion was made to approve the minutes from the April, 2022 meeting as presented. Motion by: B.E. Thompson Seconded by: Shay Razaire Discussion: None Approved: Unanimously.</p>	
4.	Standing Committee Items	<p>Coordinated Access (CAS) & Mid Florida Information Network (MFIN) Committee Tomi Steinruck reported on behalf of Barbara Venditto. The Committee discussed training for Mid Florida Information Network (MFIN) users, and recommend that all users take the DCF provided training for HIPAA and Security Awareness prior to being trained on MFIN and issuance of a user license. She asked for a member of the board to make the motion.</p> <p>Motion: A motion was made to amend Policy 402 – User Training – to include DCF HIPAA and Security Training for MFIN Users. Certificates of the DCF training to be provided to the MFIN Administrator prior to MFIN training and issuance of a user license and annually based on the DCF training schedule. Motion by: B.E. Thompson Seconded by: Steve Smith Discussion: It was suggested to add to the motion to include annual training based on DCF annual training schedule, and the motion was amended. Approved: Unanimously.</p> <p>During the CoC meeting, there was a discussion on Homeless Prevention referrals and how the program is not working. People have little to no income, extremely high rent balances (over \$10,000). Motion: A motion was made to only refer people for Homeless Prevention with little arrears, income, and the ability to be self-sufficient after rent or utility arrears is made current. Motion by: B.E. Thompson Seconded by: Paul Tarnowski Discussion: None. Approved: Unanimously.</p> <p>Performance Committee Barbara Wheeler and Paula Holtsclaw provided an update on Grant spending and performance. A number of funding reallocations were recommended. Motion: A motion was made to move \$866.65 TANF from Mid Florida Homeless Coalition to United Way of Lake & Sumter Counties. Move \$52,568 from SVDP CARES' CV RRH to their CV ES to cover the cost of</p>	

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		<p>non-congregate shelter through the end of May plus to cover a couple participants who need additional time due to health conditions. Move \$10,000 from United Way of Lake & Sumter Counties CV HP to CV ES. Move \$80,000 to Salvation Army Lake & Sumter’s CV ES and \$100,000 to CV HP from their CV RRH funds. Move \$69.88 from Mid Florida Homeless Coalition’s ESG Admin to SVDP CARES ESG Admin.</p> <p>Motion by: B.E. Thompson Seconded by: Steve Smith Discussion: Discussion ensued. Approved: Unanimously.</p> <p>A Chair is still needed for this Committee.</p>	
5.	Funding Recommendations	<p>Funding Recommendations for DCF 2022-2023 grants: Paul Tarnowski reported on the results of the Review Committee’s scoring of the DCF Applications.</p> <p>Motion: A motion was made to approve all recommended funding allocations. TANF - \$38,000.00 - Daystar Life Center - \$9,215.00, Mid Florida Homeless Coalition - \$10,355.00 and United Way of Lake & Sumter - \$18,430.00. Challenge - \$119,000.00 - Mid Florida Homeless Coalition - \$99,353.45 (RRH HL, Coordinated Access, 4-County Case Manager, and Administration), Society of St. Vincent de Paul (SVDP CARES) - \$19,646.55 (RRH and Administration). ESG - \$257,000.00 - Mid Florida Homeless Coalition - \$45,140 (Street outreach, HMIS and Administration) The Salvation Army Lake & Sumter - \$100,790 (RRH and Administration), Society of St. Vincent de Paul (SVDP CARES) - \$100,790 (RRH and Administration).</p> <p>Motion by: Paul Tarnowski Seconded by: B.E. Thompson Discussion: None Approved: Unanimously</p> <p>B.E. Thompson thanked and applauded the work of the Review team.</p>	
6.	MFHC Lead Update	<p>Monitoring and Compliance Issues – Tomi Steinruck provided an update on status of reports and issues.</p>	
7.	Next Meeting	<p>The next meeting will be on June 24, 2022.</p>	
8.	Adjourn	<p>Motion: A motion was made to adjourn the meeting at approximately 11:23 a.m. Motion by: B.E. Thompson Seconded by: Shay Razaire Discussion: None. Approved: Unanimously</p>	

Respectfully submitted by: Paula Holtsclaw

Melissa Simmes, Chair _____

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Attendance	Members - Organization, Name	Staff
X	<i>President:</i> Melissa Simmes, Adventist Health System	X Barbara Wheeler, Paula Holtsclaw, Tomi Steinruck - MFHC
	<i>Vice President:</i> Barbara Venditto, Dawn Center	
	<i>Treasurer:</i>	Guests
	<i>Secretary:</i> Kim Ducharme Levensohn, Morris Realty & Investments, Inc.	
X	<i>Immediate Past President:</i> B.E. Thompson, LifeStream	Diana Kingree
	Timothy L. McCormack, Real Life Christian Church	Michael Weaver
	Cara Meeks, WellCare	Britt Swain
X	Linda Mobley	Ruthy Watson
X	Shay-Anne Razaire, Alan Madden Foundation	
X	Steve Smith, New Beginnings	
X	Jared Tanner, Century 21 Alliance Realty	
X	Stephen Teaster, State of Florida -Office of the Criminal Conflict	
X	Paul Tarnowski, Lutheran Services Florida	
X	Gloria Boone, Lake Community Action Agency	