

Mid Florida Homeless Coalition, Inc.
Performance Committee
Meeting Minutes: October 28, 2021

Location: Virtual Meeting with a call-in option

Presiding: Sheri Goodwin

Staff: Barbara Wheeler, Paula Holtsclaw, Tomi Steinruck

Agenda Items	Discussions & Actions Taken	Follow Up
Call to Order	Sheri Goodwin called the meeting to order at approximately 9:30 a.m.	
I. Roll Call	Paula Holtsclaw conducted roll call.	
II. Approval of Minutes	<p>Motion: A motion was made to approve the Performance Committee Meeting minutes of September 23, 2021, as corrected.</p> <p>Motion by: Lorenzo Lockett Second: Alicia Harrison</p> <p>Discussion Called: None</p> <p>Approved by: Unanimously</p>	
<p>III. Reports Performance & Outcome Slides</p>	<p>Paula Holtsclaw reviewed the Performance slides. Highlights or areas of discussion are listed below.</p> <p>TANF – Spending increased in September. Thanks to United Way of Lake & Sumter Counties for increasing the number of households assisted financially. Our spending is now on track. With regards to case management, there were four households that did not have a case management service entered for United Way of Lake & Sumter. These four households were the ones provided with financial assistance. A reminder was given to all subgrantees that case management services and notes still need to be entered into HMIS for all assistance provided.</p> <p>ESG – United Way of Citrus County was asked about the 14% spend down that is below the 25% goal. Jessica Ebert indicated that she is struggling with this grant. Lack of housing in a price range that is affordable to her participants who have very low, or no income is the primary problem. She does not want to just throw money at the households just to spend it.</p> <p>Challenge – Dawn Center indicated that they have a household preparing to move into a lease in early November. This will get them back on track. MFHC Housing Locator program has had a staff opening for several months. Interviews are continuing. SVDP CARES indicated these funds are to purchase beds for households who move into housing, and there has not been too many households moving in.</p> <p>Match for ESG & Challenge – Challenge only requires a 25% match and that has been met with the submissions by MFHC and SVDP CARES. Each sub-grantee is still responsible for sending in match. Match for ESG has is at 61% submitted. Most of that is from SVDP CARES. MFHC has submitted match close to the 25% goal through September, and while the chart did not reflect any match received by United Way of Citrus, they did send in match in September that did not get processed but will be included in the October report.</p>	

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	<p>ESG-CV – SVDP CARES expressed some concern over the 10 persons exiting to temporary housing from emergency shelter. Unique identifiers will be provided to him, or he can run a CAPER report to see who has left to temporary housing.</p> <p>HUD CoC PSH & RRH – Citrus County’s PSH program ended in August, and the contract has been transferred to MFHC, who is working to sub-grant it to another agency. The remaining two CoC projects are UWCC & SVDP CARES RRH. The number of households remaining active at the end of September, the number housed, and the exits were reviewed. The exits are expected to be 80% to permanent housing, however for both projects that is not the case. It is possible that any temporary housing exits could be misidentified. Agencies were encouraged to carefully consider when exits are to family and friends whether they should be considered temporary or permanent. Both agencies indicated that it is very difficult to house this population as their needs are much greater. Housing First was mentioned as an obstacle in that a household has been enrolled, yet they don’t appear to be participating in the process. Tomi Steinruck and Sheri Goodwin both indicated that thorough assessments during the intake process can be a valuable resource in deciding if someone should be enrolled or if they aren’t willing to participate in the process.</p> <p>United Way of Citrus County was asked about their overdue Annual Performance Report. They asked for assistance in pulling that report and how to submit it. Paula Holtsclaw indicated she would be able to offer that help.</p>	
<p>IV. Monitoring & Training Updates</p>	<p>Tomi Steinruck provided an update on monitoring and training. She thanked the sub-grantees for their requests for additional training. Regarding the upcoming monitoring currently scheduled for October, due to the needs of the HUD CoC Application process, she will be requesting a change in the schedule. Once our contract manager approves the revised schedule, she will provide to the sub-grantees.</p>	
<p>V. ESG-CV & HUD NOFO</p>	<p>Paula Holtsclaw reported on behalf of Barbara Wheeler the changes coming to the ESG-CV funding.</p> <p>Dawn Center – an additional \$50,000 for Emergency Shelter project Lake County BOCC – additional \$94,550 for Rapid Rehousing (case management/housing locator) United Way of Lake & Sumter - \$22,222.23 for motel stays; \$468,017.79 for Homeless Prevention</p> <p>The HUD CoC applications were received, scored and ranked, and the Governing Board accepted the recommendations of the committee to submit the following projects:</p> <p>Tier 1 HMIS: \$76,999.00 Coordinated Access System - \$39,031.00 SVPD Renewal – RRH - \$218,325.00</p>	

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	<p>SVPD Expansion – RRH - \$72,878.00 Lake County PSH – new project, partial funding - \$121,072.00 Tier 1 total - \$528,305.00</p> <p>Tier 2 Lake County PSH – new project, partial funding - \$72,878.00 SVDP DV Bonus - \$218,633 Tier 2 total - \$291,511.00</p> <p>The CoC application will include all of these projects. It is due by November 16. The Planning Grant is also part of the submission; however it is not a part of the Renewal demand and is not scored or ranked.</p>	
<p>VI. Next Meeting</p>	<p>The normal meeting date for November is actually Thanksgiving Day. Discussion was held on when to meet. The CoC Membership and Governing Board will not be meeting in November, but will meet on December 3. There would not be a late December meeting. It was decided to meet on November 9 to review October data.</p>	
<p>VII. Adjourn</p>	<p>Sheri Goodwin adjourned the meeting at approximately 11:00 a.m.</p>	

Prepared by: Paula Holtsclaw

Sheri Goodwin, Chair: _____

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Attendance	Members - Organization, Name	Attendance	Members - Organization, Name
X	Sheri Goodwin, LSF - Chair		Citrus County Housing
excused	Cara Meeks, WellCare	X	Dawn Center, Jennifer Gray
X	Veda Ramirez, Hernando County BOCC		Lake County Housing
X	Judith Rivera, Orlando VAMC -	X	The Salvation Army of Lake & Sumter Counties
	Becky Burton, People Helping People	X	St. Vincent de Paul CARES
X	Paul Tarnowski, LSF	X	United Way of Citrus County
			United Way of Lake & Sumter County
X	Mid Florida Homeless Coalition, Inc. – Paula Holtsclaw and Tomi Steinruck		