

Mid Florida Homeless Coalition, Inc.
Performance Committee
Meeting Minutes: September 23, 2021

Location: Virtual Meeting with a call-in option

Presiding: Sheri Goodwin

Staff: Barbara Wheeler, Paula Holtsclaw, Tomi Steinruck

Agenda Items	Discussions & Actions Taken	Follow Up
Call to Order	Sheri Goodwin called the meeting to order at approximately 9:30 a.m.	
I. Roll Call	Paula Holtsclaw conducted roll call.	
II. Approval of Minutes	<p>Motion: A motion was made to approve the Performance Committee Meeting minutes of August 27, 2021, as corrected.</p> <p>Motion by: Alicia Harrison Second: Lorenzo Lockett</p> <p>Discussion Called: None</p> <p>Approved by: Unanimously</p>	
III. ESG-CV & HUD CoC Grant Update	<p>Barbara Wheeler thanked all the subrecipients for their work with the DCF grants. She acknowledged that grants funded by federal and state governments can be very difficult to work with. Citrus County Housing's 2020-2021 Permanent Supportive Housing grant ended on August 31, 2021, and they have elected to not continue with that grant. Barbara is in the process of having the grant moved to Mid Florida Homeless Coalition to preserve the funding, and we hope to subgrant these dollars to another willing agency. Tammy Harris, the director of Citrus County Housing, has moved on from her employment, and The Centers, which provided the 25% Match necessary for this grant, has ceased providing services in Citrus County, thereby making it difficult for this grant to meet all of its requirements.</p> <p>A HUD Notice of Funding Opportunity (NOFO) Bidders' Conference was held on Wednesday afternoon to go over the requirements of the grant process, and the expectations of any applications submitted. There will be a weekly Office Hours call on Wednesdays at 2pm until the Application due date of October 15. Prospective applicants will be free to ask questions during those calls.</p>	
IV. Reports Performance & Outcome Slides	<p>Paula Holtsclaw reviewed the Performance slides.</p> <p>TANF – Barbara Wheeler reported that United Way of Lake & Sumter Counties has received ERA funding from Lake County BOCC. These dollars have to be 60% spent down by the end of October or they will be pulled from Lake County. Once November spending has commenced, the Performance Committee can look at this project again.</p> <p>Challenge Housing Locator – The slide presented included only those households being provided housing locator services. This particular grant program now includes, as of July, a Case Management component for those households who were in permanent supportive housing with Citrus County Housing's HUD CoC grant. This slide will be updated to reflect those additional households.</p>	

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	<p>ESG-CV - Show Me The Money slides indicate a goal of 16.67% spend down rate, however, the CoC's contract with DCF outlines a separate spending requirement with 40% due to be spent by the end of September. The slides will be updated to reflect the spend down requirements.</p> <p>Each program funded by DCF has its own deliverable expectation. With ESG-CV, the state has informed us that each program will not be looked at individually for deliverables, but instead, the CoC simply has to meet the overall deliverable for the entire ESG-CV grant. In this way, if one program does not meet their deliverable, but another is over theirs, it will balance out with regards to whether or not the CoC receives any financial consequences from DCF.</p> <p>The By Name List Number of Homeless and Inflow & Outflow slides are in transition as we move from an Excel based By Name List to utilizing HMIS to pull all those who are experiencing homelessness. The Inflow & Outflow shows the number of households who are identified as homeless in the month of August. It also shows the number of households moving into permanent housing in the same timeframe. HMIS has the ability to also include those who exit homelessness to some sort of temporary or institutional type housing, or who have disappeared or left the CoC. This additional information will be added to the Inflow/Outflow slide for next month.</p>	
V. Monitoring & Training Updates	<p>Tomi Steinruck provided an update on monitoring and training. She thanked the sub-grantees for their requests for additional training. Regarding the upcoming monitoring currently scheduled for October, due to the needs of the HUD CoC Application process, she will be requesting a change in the schedule. Once our contract manager approves the revised schedule, she will provide to the sub-grantees.</p>	
VI. Next Meeting	<p>The next meeting is scheduled for October 28, 2021 at 9:30 a.m.</p>	
VII. Adjourn	<p>Sheri Goodwin adjourned the meeting at approximately 10:41 a.m.</p>	

Prepared by: Paula Holtsclaw

Sheri Goodwin, Chair: _____

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Attendance	Members - Organization, Name	Attendance	Members - Organization, Name
X	Sheri Goodwin, LSF - Chair		Citrus County Housing
excused	Cara Meeks, WellCare	X	Dawn Center, Jennifer Gray
	Veda Ramirez, Hernando County BOCC	X	Lake County Housing
X	Judith Rivera, Orlando VAMC -	X	The Salvation Army of Lake & Sumter Counties
	Becky Burton, People Helping People	X	St. Vincent de Paul CARES
X	Paul Tarnowski, LSF	X	United Way of Citrus County
			United Way of Lake & Sumter County
X	Mid Florida Homeless Coalition, Inc. – Barbara Wheeler, Paula Holtsclaw, and Tomi Steinruck		

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