

Mid Florida Homeless Coalition, Inc.
Performance Committee
Meeting Minutes: April 22, 2021

Location: Virtual Meeting with a call-in option

Presiding: Sheri Goodwin

Staff: Barbara Wheeler, Paula Holtsclaw, Tomi Steinruck

Agenda Items	Discussions & Actions Taken	Follow Up
Call to Order	Meeting was called to order at approximately 9:32 a.m.	
Roll Call	Paula conducted a roll call.	
Approval of Minutes	<p>Motion: A motion was made to approve the Performance Committee Meeting minutes of March 25, 2021.</p> <p>Motion by: _____</p> <p>Second: _____</p> <p>Discussion Called: None</p> <p>Approved by: Unanimously</p>	
ESG-CV & HUD CoC Grant Update	<p>Barbara Wheeler provided an update on upcoming grants. The HUD NOFA may be available in May. The CoC has completed all preliminary steps and is waiting for the application to become available.</p> <p>ESG-CV2 awards have been made. MFHC will be receiving \$2,551,910 for Outreach, Shelter, Homeless Prevention, Rapid Rehousing, and HMIS. The Request for Proposal had not yet been sent out as MFHC was awaiting the final award information. There will be a mandatory training for those interested in applying for ESG-CV2 funding.</p>	
Reports Performance & Outcome Slides	<p>Barbara Wheeler provided an update on TANF.</p> <ul style="list-style-type: none"> TANF – Barbara Wheeler provided information on the struggles the CoC is having with this grant. Case Management is required for 12 months following assistance. There are also deliverables for this grant, and for the first time, we did not meet the monthly deliverables, and there will be financial consequences for the March grant submission. In the past DCF audits, they have stressed the importance of following all of the requirements of the grant. Data entry timeliness is also an issue, as well as responses to requests for data entry corrections or updates. United Way of Citrus County has indicated they will not be able to spend their case management dollars. United Way of Lake & Sumter Counties indicated they would be willing to take those dollars. Sheri Goodwin will bring this to the CoC Meeting, and the Governing Board for approval. <p>Paula Holtsclaw reviewed the balance of the Performance slides. The spend down rate for DCF ESG and CG was reviewed. At this point in time, the goal is 75% of funding spent to date. Both ESG & Challenge grants are close to the overall goal. Match for ESG and Challenge has been submitted in full.</p>	

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	The number of active households experiencing homelessness at the end of March was reviewed, as well as the Inflow of newly homeless households, and those exiting to permanent housing (also called Outflow).	
Monitoring & Training Updates	<p>Tomi Steinruck provided an update on recent monitoring. New information was provided on data entry standards and compliance among the subgrantees. MFIN Policy 601.1 states that all data entry for enrollments, exits and services will be entered into HMIS within 5 business days of activity. People Helping People and Lake County BOCC are well above this mark with their enrollments. Service data entry ranged from an average of 2.66 days (SVDP Cares) to 24.53 for Lake County BOCC. This will be looked at going forward as part of monitoring.</p> <p>Sheri indicated that LSF does a Corrective Action Plan (CAP) when there are issues like this. She indicated she would do some research to find out what other CoCs do.</p>	
Next Meeting	The next meeting is scheduled for May 27, 2021 at 9:30 a.m.	
.Adjourn	The meeting was adjourned at approximately 10:39 a.m.	

Prepared by: Barbara Wheeler

Sheri Goodwin, Chair: _____

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Attendance	Members - Organization, Name	Attendance	Members - Organization, Name
Excused	Steve Smith, Chair	X	Lake County Housing
X	LSF - Sheri Goodwin, Paul Tarnowski		People Helping People – Becky
	Hernando County BOCC - Veda Ramirez	X	St. Vincent de Paul CARES
	Well Care - Cara Meeks		United Way of Citrus County
X	Citrus County Housing - Heather Roberson		United Way of Lake & Sumter County
X	Dawn Center – Jennifer	X	Orlando VAMC - Judith Rivera
	Citrus Abuse Shelter Association – Sunshine Arnold	X	The Salvation Army of Lake & Sumter Counties
X	Mid Florida Homeless Coalition, Inc. – Barbara Wheeler, Paula Holtsclaw, and Tomi Steinruck		

