

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: January 11, 2021

Location: Virtual Meeting via GoToMeeting with a Call-in Feature

Presiding: Melissa Simmes

Agenda Item		Discussion & Actions Taken	Follow-up
I.	Welcome	Melissa called the meeting to order at approximately 10:03 a.m. All parties either introduced themselves, or were introduced, including those on GoToMeeting. A brief discussion occurred about moving towards a roll call beginning the month of December.	
II.	Roll Call	Kristy conducted the roll call of members, and guests were invited to announce their attendance.	
III.	Minutes	<p>Motion: A motion was made to approve the December 14, 2020 minutes as presented.</p> <p>Motion by: Melissa Simmes Seconded by: Lisa Feagin</p> <p>Discussion Called. No Discussion</p> <p>Approved: Unanimously</p>	
IV.	Review of Old Business	<ul style="list-style-type: none"> Referral Cards – Paula Holtsclaw spoke about the changes to the current referral cards. She then presented referral cards for the months of July to December. She noted that the information from Dawn Center isn't for the same period of time as up-to-date information hasn't been collected from the Dawn Center. It was noted that there is an improvement in agency response times to referrals being sent, but for the most part that the response time is still outside the compliance time. It was also noted that referrals for VI-SPDATS should only be made when the participants meets the federal definition of homelessness. It was decided that additional training be provided to organizations that are making referrals that do not meet this definition as it not a good use of our resources. It creates issues when contacting the participants and gives false hope. <ul style="list-style-type: none"> CAS Evaluation Update/CAS Survey Lock Boxes/Surveys – Survey Monkey Results. Tomi Steinruck stated that there was a slight increase in the amount of surveys being received. She asked for guidance regarding the wording in order to make it more "user friendly". She encouraged the agencies to continue to distribute the surveys either in person or electronically at each phase of the CAS process. Much discussion followed. Consensus was to not modify the survey at this time. CAS Call Weekly Meeting- Kristy Jocelyn spoke about how attendance has been down for the weekly calls, but attendance has been high enough to process the referrals. Tomi S. spoke about how any funded agencies need to attend the weekly CAS meetings in order to get approval by the group for early terminations from enrollment. Client Identified Housing Discussion- Tomi reported that MFHC is not prepared to bring this information forward at this meeting. 	<i>Tomi to follow up with Kristy on wording for CAS Manual before the next meeting.</i>

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V.	New Business	<ul style="list-style-type: none"> ESG-CV referrals- Determining Priority- Tomi reported that to-date the referrals for placement have been following the CAS manual with only those being considered who were on the vulnerable list. Based on information through HUD webinars, it was recommended that the most vulnerable to health conditions due to COVID be considered in the CAS process. It was recommended that the current process be modified. <p>Motion: Move to use the CDC guidelines as the highest priority, giving the first priority to those who have conditions who <i>are most at risk of severe illness from COVID-19, or who are in ESG-CV Non-Congregate Shelter.</i></p> <p>Motion by: Barbara Venditto Seconded by: Lorenzo Lockett</p> <p>Discussion Called. No Discussion</p> <p>Approved: Unanimously</p>	
VI.	Other Business & Announcements	<ul style="list-style-type: none"> Kristy J. reported that the newest version of the VI-SPDAT had been entered into Clarity by the HMIS vendor. The first training is scheduled for February 3, 2021. The plan is to have trainings scheduled on a monthly or bi-monthly basis throughout the year. Tracie Entler from CareerSource provided an update on its current program for any Pasco or Hernando participants: NCPEP assists parents ordered to pay child support to find or maintain employment and provide various support services catered to each individual's needs (could be gas card/bus pass/child support enforcement issues, etc.). To refer clients or for more information, go to: http://www.careersourcepascohernando.com/pages/ncp_eligibility <p>CareerSource Pasco-Hernando's next partner meeting is January 20, 2021 at 10:00 a.m. If anyone is interested in attending they were asked to email Tentler@careersourcepascohernando.com.</p>	
VII.	Next Meeting	The next meeting will be held virtually on Monday, February 8, 2021, 10:00 a.m.	
VIII.	Adjournment	<p>Motion: A motion was made to adjourn the meeting at approximately 11:26 a.m.</p> <p>Motion by: Barbara Venditto Seconded by: Lorenzo Lockett</p> <p>Approved: Unanimously</p>	

Respectfully submitted by: Kristy Jocelyn

Melissa Simmes, Chair _____

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Attend	Members - Organization, Name	Guests
X	Adventist Health System, Melissa Simmes Alan Madden Foundation, Shay-Anne Razaire Catholic Charities DOSP, Danielle Husband & Andrea Santiago,	
X	Citrus Abuse Shelter Assoc. – Carol Brown	
X	Citrus County Housing Division, Heather Roberson	
	Come As You Are Ministry – Joanne Knight	
	Community Resource Project, Inc. (The) - Morgan Gish	
X	Dawn Center, Barbara Venditto Daystar Life Center of Citrus County - Beverly Isabelle Find Feed & Restore, Inc.	
	Forward Paths	
	Hernando County Government, Veda Ramirez	
	Hope With A Purpose, Pandora Jackson	
	Lake Community Action Agency - Gloria Boone	
	Lake County Government, Kelvin Coachman or Sedrick Brinson	
	Lake County Schools – Kathy Entler, Kristen McCall	
	Life Center, The – Barbara Lemoine	
	LifeStream Behavioral Center	
X	LSF, Sheri Goodwin	
X	Mid Florida Homeless Coalition, Inc. -Tomi Steinruck, Paula Holtsclaw, and Kristy Jocelyn	
X	Morris Realty & Investments, Inc. - Kim Ducharme Levensohn	
	People Helping People – Becky Burton	
	Salvation Army, The - Lake & Sumter Counties, Alicia Harrison	
	Salvation Army, The - Hernando County	
X	Society of St. Vincent de Paul S Pinellas, Lorenzo Lockett & Greg Williams	
	State of Florida -Office of the Criminal Conflict – Stephen Teaster	
X	United Way of Citrus County, Stacy Leach	
X	United Way of Hernando County	
	VA Gainesville Lisa Feagin	
	VA Orlando - Judith Ramos-Rivera or Jina Thalmann	
	VA Tampa - Lisandra Martinez Roman	
	Zero Hour – Robert Cooper	