

**Mid Florida Homeless Coalition, Inc.  
Performance Committee**

**Meeting Minutes:** September 24, 2020 at 9:30 a.m.

**Location:** Virtual Meeting

**Presiding:** Steve Smith

**Staff:** Barbara Wheeler & Paula Holtsclaw

Agenda Items	Discussions & Actions Taken	Follow Up
Call to Order	Steve Smith called the meeting to order at approximately 9:32 a.m.	
I. Roll Call	Paula conducted a roll call.	
II. Approval of Minutes	<p><b>Motion:</b> A motion was made to approve the Performance Committee Meeting minutes of</p> <p><b>Motion by:</b> Barbara Venditto                                 <b>Second:</b> Sheri Goodwin</p> <p><b>Discussion:</b> None</p> <p><b>Approved by:</b> Unanimously</p>	
III. Reports	<p><b>Show Me The Money Report</b></p> <p>The information is as of August 31, 2020. People Helping People had a bit of a slow start, but things are going well now with the TANF. Challenge - MFHC is behind due to staff taking FMLA as well as a need to spend down the HUD CAS grant. ESG – pretty much on par with the requested spend down.</p> <p><b>Performance Slides</b></p> <p>Paula announced that we did some modifications to some of the slides being presented. Year-to-date is based on the July 1, 2020 to-date. There was an inquiry about why no people were housed in the month of August. One partner indicated that this is like mountain climbing, which is now triple the challenge. Another partner indicated that there is a lack of availability of affordable housing. Lack of income of participants is an issue with the landlords. People are not moving out of units so units are not as available. Sheri reported that she is seeing these types of situations across the 23 counties she serves included an increase in rents. Goals were reviewed for all subgrantees. Society of St. Vincent de Paul provided an update on those who are reaching the \$10K match or 24 months, and suggested that there be discussion about whether the \$10K should be increased. Discussion followed about this increase. There was an indication that more information would need to be provided about the amount and type of case management that was provided that caused the participants to reach this amount.</p> <p>HUD COC programs were reviewed, and no questions were brought to the table.</p> <p>LSA – This is being worked on by our HMIS vendor. HUD hopes to have the site available by mid-October to begin uploading data. Data will need to be completely uploaded by mid-November, and then the clean-up process begins.</p> <p>SPM – We will be uploading data for both 2018-2019 as well as 2019-2020. This will begin in early October, with a completion date by March 2021.</p>	

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5. Monitoring	<p>Barbara provided a report on behalf of Tomi Steinruck.</p> <ul style="list-style-type: none"> <li>• Hope House- This Permanent Supportive Housing program is no longer funded by HUD CoC funding. This was the final monitoring for this program. No issues, findings or concerns</li> <li>• Citrus County Permanent Supportive Housing- They have implemented all the suggestions from last year's monitoring. This includes updated homeless verification forms, and releases of client information when speaking to landlords or anyone on the client's behalf. There were no findings or concerns. It was suggested they review the service plans from The Centers to work with clients who have expressed a desire to pay their own rent or move on from program. This would help with their move-on strategy.</li> <li>• Lake County Permanent Supportive Housing - Major improvements have been made since the last monitoring. All files were in order and HMIS data is being entered in a much timelier manner. Files contained all required housing documentation, but there is still an issue in getting case notes or service plan copies from LifeStream.</li> </ul>	
6. ESG-CV Grant Update	Barbara reported that the State of Florida has not received their approval from HUD to-date. Thus, none of the Continuums of Care have authority to start spending ESG-CV dollars at this time. We were planning to have our contract signed by October 1 <sup>st</sup> , but it does not that will happen.	
7. HUD Reports	Based on a meeting that some of our staff attended last week with HUD, there is a possibility that there may not be a normal Notice of Funding Availability and they may only be renewing current projects.	
8. Next Meeting	The next meeting is scheduled for October 22, 2020 at 9:30 a.m.	
VII. Adjourn	The meeting was adjourned at approximately 10:15 a.m.	

Prepared by: Barbara Wheeler

Steve Smith, Chair: \_\_\_\_\_

**Attendance**

**Members - Organization, Name**

- X Steve Smith, Chair
- X LSF - Sheri Goodwin
- X Hernando County BOCC - Veda Ramirez
- X Well Care - Cara Meeks
- X Citrus County Housing - Heather Roberson
- X Dawn Center - Barbara Venditto & Jennifer Gray, Lana Jarrett

**Attendance**

**Members - Organization, Name**

- Lake County Housing
- People Helping People
- X St. Vincent de Paul - Greg Williams & Lorenzo
- United Way of Citrus County
- United Way of Lake & Sumter County
- X Orlando VAMC – Judith Ramos-Rivera