

Mid Florida Homeless Coalition, Inc., CoC Ending Homelessness & Governing Board Meeting

Meeting Minutes: August 23, 2019 at 9:00 a.m.

Location: Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL

GOVERNING BOARD MEMBERS				
Officers in Attendance:	—	Robert Morin, Commissioner, City of Eustis, Chair	—	Melissa Simmes, Advent Health Waterman, Vice Chair
Directors in Attendance:	—	Veda Ramirez – Hernando County Health & Human Services	—	Stephen Teaster, Esq., Office of the Criminal Conflict & Civil Rights Counsel
	—	Dr. Alan Holden – United Way of Lake & Sumter	—	Jessica Peters – Hernando County
	—	Steve Smith – Affordable Housing Advocate	—	Barbara Venditto – Dawn Center
	—	Sheri Goodwin – LSF Network	—	Paula Anspach – Advocate
Proxy:				
MID FLORIDA HOMELESS COALITION STAFF MEMBERS				
	—	Barbara Wheeler, Executive Director	—	Paula Holtsclaw, HMIS Administrator
	—	Tomi Steinruck, Operations Manager	—	Kristy Lindke, Lead CAS Navigator
	—	Cassie Fountain, PATH Outreach	—	Trea Pullings, CAS Navigator
	—	James MacDonald, PATH Outreach	—	Amber Tucker, Housing Locator

Presiding: Robert Morin

Agenda Items		Discussion & Actions Taken	Follow-up
1.	Call to Order, Welcome and Introductions	Robert Morin called the meeting to order at approximately 9:00 a.m. He welcomed everyone and self-introductions were made.	
2.	Approval of Minutes	<p>July 26, 2019 CoC Ending Homelessness & Governing Board Meeting Minutes were reviewed.</p> <p>Motion: A motion was made to approve the July 26, 2019 minutes as presented.</p> <p>Motion By: Cara Meeks Seconded By: Steve Smith</p> <p>Approved: Unanimously</p>	
3.	Standing Committee Reports	<p>Veterans' Committee</p> <p>Stephen Teaster reported on the progress of the creation of the Veterans Committee. Only one person has replied to the invitation. Lake County BOCC recommended their Veterans Service Officer, Mark Godinez, to serve on this committee. The MFHC staff will continue to work with Stephen on the development of this committee. Greg Williams offered to reach out to the Tampa VAMC, and Mark Godinez offered to send correct information for the Orlando VAMC - Jina Thalmann is the replacement for Kenneth Mueller.</p>	<p><i>Traveling Vietnam Wall – October 31 - November 1st in Eustis</i></p>

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		<p>Coordinated Access System (CAS) and Mid Florida Information Network (MFIN a/k/a HMIS) Committee</p> <p>One new MFIN policy as well as some changes to existing MFIN Policies and were sent out to the CoC for review. They were discussed at the CAS & MFIN Committee meeting.</p> <p>Motion: A motion was made to approve the recommended changes to the existing MFIN policy 203, 204, 206, 402, 403, 403.1, 501.2, 601, 601.3, 602.1, 602.3, and deleted 602.2 for now, and to approve the new policy 601.5.</p> <p>Motion by: Melissa Simmes Seconded by: Paula Anspach Approved: Unanimously</p> <p>Motion: A motion was made to make changes to the Coordinated Access System process and manual including: no longer requiring the SPDAT housing assessment for rapid rehousing eligibility, removing the statement “income (based on receiving programs)”, and adding a sentence “Should a VI-SPDAT be conducted by an SSVF provider and the veteran is determined to be ineligible for SSVF funding, then a SPDAT must be completed by MFHC Navigator before the veteran can be referred for ESG or Challenge grant RRH funding.”</p> <p>Motion: Melissa Simmes Seconded by: Steve Smith Approved: Unanimously</p> <p>Melissa reported that surveys to determine CAS priorities have increased and results will be shared at next month’s meeting.</p> <p>Performance Committee</p> <p>Steve Smith provided an update from the Performance Committee. LifeStream, who was awarded both ESG & Challenge grant funding, chose to not go forward with their contract beyond July, and the money was reallocated to St. Vincent de Paul South Pinellas starting August.</p>	
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4.	Strategic Plan	<p>Review of Governing Board Charter At the July meeting, it was recommended that there be a change to the Governance Charter.</p> <p>Motion: A motion was made to change in section IV.A.2.a, the “up to thirteen (13) members” with “at least thirteen (13) members”, and remove “IV.A.2.b at least one (1) ESG-funded agency representative” in the same section.</p> <p>Motion by: Alan Holden Seconded by: Steve Smith</p> <p>Approved: Unanimously</p>	
		<p>Barbara Venditto reported that she is recommending Denise Johnson, a formerly homeless person, who has worked with and around the homeless population, and represents Florida Trans Proud.</p> <p>The VA is also not represented at this time, and the Governing Board to reach out to Angela Simmons from Orlando.</p> <p>Shay Razaire, formerly with Forward Paths in Lake County, is interested in serving on the Governing Board as a representative for the Youth population</p> <p>Becky Elswith – guardian ad litem program with Lake County – recommended by Alan Holden and Steve Smith. Alan and Steve will reach out to her.</p> <p>Steve Smith reported that Lt. Chris Doborwicz from The Salvation Army of Lake & Sumter Counties would be interested as well.</p> <p>Stephen Teaster would like to see some additional members from Citrus & Hernando Counties.</p> <p>Update to Items from CoC Plan Barbara reported that the CoC Strategic Plan needs to have special attention with a group of governing board members.</p> <p>She also reported on positive updates that have been happening with our Plan: increased engagement (as evidenced by increases in governing board members); increased</p>	<p><i>Barbara will forward applications to these recommendations.</i></p>

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		<p>engagement with the jail system; hospitals are still a challenge, but we have been providing assessments at the Citrus County hospitals; Kristy will be working to contact other hospitals in the community. Melissa added that Waterman Hospital contacts the Open Door, but with staff changes, it would be good to reach out. She has reached out to South Lake hospital and will send those contacts to Kristy.</p> <p>There is a lack of Street Outreach other than our PATH team which works with those with mental health issues and People Helping People in Hernando County. It is going to affect our HUD CoC application, and this is something the CoC will need to address in the near future.</p> <p>December 13 will be the annual MFHC conference, <i>Embracing Change</i>, at the Wildwood Community Center, and a survey monkey will be sent out to see what types of sessions are desired. B.E. Thompson reported at the MFHC Board meeting that the Americans with Disabilities Act (ADA) is reviewing websites to ensure they are meeting ADA requirements. We will be having a session during the conference on this issue, and Iain De Jong will be in attendance and providing a session for the MFHC and Governing Boards.</p> <p>Risk factors leading to homelessness will be reported to performance committee on a regular basis.</p>	<p><i>Paula to include Risk Factors on Performance Cards</i></p>
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<p>5.</p>	<p>MFHC Lead Agency Update</p>	<p>NOFA Update The only update was that the letter of intent deadline was extended to 8/16/19, and all applications are due today by 5pm. We need to have a review and ranking team meeting next week. Barbara reminded everyone of HUD’s goals: Prevent and end homelessness among Veterans; finish the job of ending chronic homelessness; prevent and end homelessness for families, youth and children; set a path to end all types of homelessness.</p> <p>Racial Disparities Paula Holtsclaw reported on a racial disparity assessment based on 2019 Point in Time count data. Data was compared with the 2017 Population Estimates based on the 2010 US Census. There has been an increase in racial disparity.</p> <p>MFHC is having its first fundraiser on October 30, 2019 for Citrus and Hernando Counties, and there will be one for Lake and Sumter Counties in February. This will be a recognition breakfast to let people know who we are, as well as a fundraiser.</p> <p>The Florida Coalition for the Homeless conference is in October. All MFHC staff are registered but some sessions may be available for Governing Board members.</p>	<p><i>Paula to add actual numbers to future Racial Disparity slides in addition to percentages. Check Sup of Elections for local population estimates for race.</i></p>
<p>6.</p>	<p>Membership Input</p>	<ul style="list-style-type: none"> • Sandra from ELC Nature Coast wondered if families who were homeless was because of lack of childcare. • Lake County Voices of Reason is a new non-profit started by Bob Morin and his wife. They felt there was not a lot of reasonable discussion about issues out there, they will include non-political members, and their first issue will be affordable housing. • Steve Smith started a new non-profit for affordable housing. • Amber Tucker was invited to share information on the housing issues in Lake County. There are a lot of scams out there with units being advertised but the people who are posting the information don’t own or manage the properties. There is also a lot of unaffordable housing, as rent prices have gone up drastically in recent days. We have money to put people into housing, but we cannot find housing in Lake County. Landlords are becoming stricter with backgrounds, and are unwilling to even work with our programs. 	

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7.	Next Meeting Date	Next meeting will be held on September 27, 2019 at Florida Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL at 9a.m.	
8.	Adjourn	<p>The meeting was adjourned at approximately 11:00 a.m. Motion: A motion was made to adjourn the meeting at approximately 11:00 a.m. Motion by: Steve Smith Seconded by: Melissa Simmes Approved: Unanimously</p>	

Respectfully submitted by: Paula Holtsclaw

Robert Morin, Chair _____